

WANT TO *Maximize* your CAI Experience and Opportunities

Join a CAI New England Chapter Committee

Committee Volunteer Application
Deadline **November 30th**

WHY VOLUNTEER?

- Grow your network.
- Stay informed about changes and trends.
- Establish yourself as an industry leader.
- Be involved in activities important to members.

CHAPTER COMMITTEES

- ☐ **AWARDS BANQUET COMMITTEE** The committee will organize the annual chapter dinner/banquet recognizing achievements of chapter members.
- ☐ **SEMINAR & CONFERENCE COMMITTEE** The committee will develop and deliver programming relevant to an audience of board members, homeowners and professional managers in all chapter states.
- ☐ **GOLF TOURNAMENT COMMITTEE** The committee will organize the annual golf outing and networking opportunity.
- ☐ **EMERGING LEADERS NETWORK (ELN) COMMITTEE**
The committee will host events encouraging peer networking.

ANNUAL COMMITTEE VOLUNTEER APPOINTMENT

Applications will be accepted through **November 30th** and committee volunteers will be appointed in December for the upcoming year. To ensure volunteer success, all volunteers will be required to participate in an orientation that will provide an overview of committee member roles and responsibilities.

COMMITTEE SIZE, MEMBERSHIP AND MEETING REQUIREMENTS

- Committees will consist of up to 10 members.
- Membership is open to members in all chapter states.
- Members will serve a one-year term or until a successor is appointed.
- Members agree to abide by all committee policies.

OTHER VOLUNTEER OPPORTUNITIES

☐ LEGISLATIVE ACTION COMMITTEES (LACS)

Maine | Massachusetts | New Hampshire | Rhode Island | Vermont
LACs are committees of CAI's national organization. Self-nominations for 2-year terms can be submitted to the chapter by September for final review/approval by the President of the CAI Board of Trustees.

- ☐ **CONDO MEDIA BOARD OF DIRECTORS** Directors to the 8-member Condo Media board are appointed annually in October for 3-year terms commencing in January.

- ☐ **CAI-NE BOARD OF DIRECTORS** Self-nominations for election to a 3-year term will be submitted to the chapter clerk by October in advance of the November Annual Meeting and election.

Contact the chapter office 781-237-9020 x13 or
Claudette Carini at ccarini@caine.org for more information.

VOLUNTEER APPLICATION

Name (First & Last) _____
Company/Association _____
Title/Position _____
Street Address _____
City, State, Zip _____
Phone _____ Email _____

So that we can better align volunteer interests, talents and preferences with chapter committee roles and responsibilities please complete the following:

INTERESTS & TALENTS

PLEASE SELECT ITEMS THAT MOST INTEREST YOU (MAY SELECT MULTIPLE OPTIONS)

- | | |
|--|--|
| <input type="checkbox"/> Educational Program Development | <input type="checkbox"/> Onsite Logistics |
| <input type="checkbox"/> Event Planning | <input type="checkbox"/> Social Media |
| <input type="checkbox"/> Speaking/Presenting | <input type="checkbox"/> Talking to People |
| <input type="checkbox"/> Writing Articles | <input type="checkbox"/> Attending Networking Events |

WORKING STYLE

IDEA PERSON – Someone who is creative, offers solutions to problems, but prefers others to execute.

ORGANIZER – Someone who can motivate others, communicate effectively and manage people/groups to get the job done.

TASK-ORIENTED – Someone who meets deadlines and prefers to be given a task to do.

RANK IN ORDER	Most like Me		Least like Me
IDEA PERSON	1	2	3
ORGANIZER	1	2	3
TASK ORIENTED	1	2	3

What is the reason you would like to volunteer? _____

ARE THERE ANY COMMITTEES THAT YOU WOULD NOT LIKE TO SERVE ON?

- | | |
|---|---|
| <input type="checkbox"/> Awards Banquet | <input type="checkbox"/> Golf Tournament |
| <input type="checkbox"/> Seminar & Conference | <input type="checkbox"/> Emerging Leaders Network (ELN) |

CAI-NE committee members agree to abide by all CA-NE chapter and committee policies as amended from time to time. (For a copy of policies, email [Claudette Carini at ccarini@caine.org](mailto:Claudette.Carini@caine.org))

Signature _____

Please return completed form by November 30th to:
CAI New England Chapter
888 Worcester Street, Suite 20, Wellesley, MA 02482
ccarini@caine.org