

**CAI New England Chapter
Attorneys' Forum
Mission Statement
FINAL APPROVED 2.24.26**

Name

Attorneys' Forum

Mission Statement

The Attorneys' Forum serves the CAI New England Chapter community of Attorneys in facilitating discussion around case rulings and decisions, legislation, and other legal topics that impact community associations.

Goals & Objectives

Forum participants will support and promote the sharing of ideas to elevate industry standards, advance the knowledge of community association/condominium attorneys and enhance professional services.

Chair/Co-Chairs Appointment and Responsibilities

- Chair/Co-Chairs will be appointed on an annual basis by the incoming chapter president following the chapter's annual meeting in November and before December 1st.
- Chair/Co-chairs will schedule at a minimum, quarterly meetings and prepare notices and agendas for distribution to all CAI-NE attorney members prior to the meeting date.
- Working with chapter staff, the Chair/Co-chairs will be responsible for submitting an annual budget for the next fiscal year to the CAI-NE Executive Committee in time for final approval by the CAI-NE Board at their November meeting.
- Chair/Co-Chairs will be responsible to ensure that forum meetings, programs and events adhere to all chapter policies, procedures, and approved budgets.
- Chair/Co-Chairs will report updates to the CAI-NE Board as and when requested.

Forum Size and Member Criteria

- The term will run from January 1st thru December 31st and there will be no limit on the number of total CAI-NE attorney members who can participate and attend meetings, programs and events.
- Participants must be attorneys affiliated with a law firm with a current CAI Business Partner (BP)/attorney membership and be in good standing.
- Participation is open to CAI-NE members in all chapter states who meet the above criteria.

Fees

- There will be no cost to participate in virtual meetings, however, fees for in-person meetings, programs and events may be charged to those attending to cover expenses.

Attendance & Participation

- Meetings will be held at least quarterly via zoom and/or in person.
- To foster informative review of issues and thoughtful discussion, attorneys will be encouraged to share cases in advance of scheduled meetings and actively participate in discussion at meetings.